

ATOMIC ENERGY JUNIOR COLLEGE
ANUSHAKTINAGAR, MUMBAI-400094

E-Mail Id. : accsmum8@yahoo.co.in College Index No. : J:33.02.001

Telephone : (022) 25581789 Fax: (022) 25581866

AEJC/Mum/Aquarium/CAMC/2020-21/055

July 09, 2020

Last date for receiving the sealed quotation:
20/07/2020 up to 1600 hours.

To

Sub : Inviting offers for Comprehensive Annual Maintenance Contract (CAMC) for
Aquarium installed at Atomic Energy Junior College, Anushaktinagar, Mumbai –
400 094

Sirs,

For and on behalf of Atomic Energy Junior College, sealed quotations are invited to enter into a Comprehensive Annual Maintenance Contract for aquarium installed in Atomic Energy Junior College, Anushaktinagar, Mumbai – 400 094 as per the annexures given below:

01	Terms and conditions	:	Annexure-I
02	Scope of work	:	Annexure-II

You are requested to send your sealed quotations to the Principal, Atomic Energy Junior College, Anushaktinagar, Mumbai – 400 094 in a sealed envelope super scribed with "Quotations for Comprehensive Annual Maintenance Contract for Aquarium" on or before 30/04/2020 up to 1600 hours.

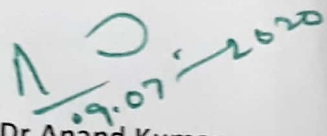
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The contractor should quote the rates in figures as well as in words. All corrections must have dated initials of the contractor.

The acceptance of quotations will rest with the Principal, Atomic Energy Junior College, Anushaktinagar, Mumbai - 400 094. Principal, Atomic Energy Junior College, Anushaktinagar, Mumbai - 400 094 reserves the right to reject any or all the quotations received without assigning any reason whatsoever.

Quotations which do not fulfill all or any of the above conditions and incomplete in any respect are liable to be summarily rejected. Quotations received after the prescribed date and time will not be considered.

Yours sincerely,

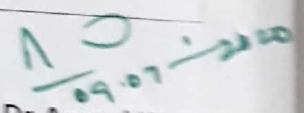

Dr. Anand Kumar
Principal

Encl: as above

TERMS AND CONDITIONS

01	Service	:	The maintenance service of Aquarium will be comprehensive including all the replacement of electrical/electronic items, toys, plants and fish including cleaning of the fish tank.
02	Service Charge	:	The amount payable for Comprehensive Annual Maintenance Contract(CAMC) for servicing of Aquarium. The service charges shall be not subject to any change during the period of contract.
03	Period of Contract	:	This contract shall remain in-force and shall be valid for a period of one year from the date of award of contract.
04	Termination of Contract	:	While the contract is intended to be valid for a period of one year, AEJC reserves the right to terminate the contract by giving one (1) month's advance notice.
05	Extension of Contract	:	AEJC reserves the right to extend the duration of the contract at the same rates, terms and conditions with the consent of the contractor.
06	Emergency Call	:	Emergency call from the user department should be attended within 12 hours upon receipt of intimation at no extra cost.
07	Scope of Work	:	Scope of work shall be as per Annexure-II enclosed.
08	Service Report	:	Attendance for service calls should be got acknowledged by the teacher in-charge in the Atomic Energy Junior College, Anushaktinagar, Mumbai between 0900 hours and 1400 hours during the working day of the AEJC, Anushaktinagar, Mumbai. A copy may be attached along with the bill. The contractor shall maintain service and card/call report for the Aquarium duly countersigned by the teacher in-charge.
09	Bill	:	Bill in triplicate along with the service call sheets shall be forwarded to the Principal, Atomic Energy Junior College, Anushaktinagar, Mumbai indicating the contract number and date and period for which bill is submitted.
10	Payment	:	No advance payment will be made. The payment will be made on quarterly basis ie., every three months (post servicing). In case, any service is missed, the proportionate maintenance charges will be deducted from the payment. The payment will be made on production of the following documents: <ol style="list-style-type: none"> 1. Bill in triplicate 2. Service Report duly signed by the teacher in-charge or authorized official if any from user department/concerned in the AEJC. 3. Pre-stamped receipt 4. Copy of PAN 5. GST Registration Number

		6. Bank details: a) Name of the Bank b) Branch c) Branch code d) IFSC Code e) Account Number f) Account Holder's Name
11	Settlement of Disputes/Claims etc.,	Any dispute arising out of this contract shall be settled by the sole arbitration of the Vice Principal/Principal, AEJC, Mumbai or by some other appointed by them.
12	Security Deposit	The Security Deposit equal to 10% of the Contract order value in the form of Demand Draft of Nationalized Bank shall be collected from the successful Contractor. The same shall be released on the successful completion of the contract. In case of unsatisfactory performance, the Security Deposit will be forfeited.
13	Validity	60 days after opening of the quotations
14	Scope of Service:	
14.1	Fish tank is required to be cleaned by the contractor. The filters need to be examined & if needed, the filters are to be changed on free of cost. Contractor is required to check the fish tank at regular intervals for any blockages or build up and has to clean or replace as needed. The pump should be properly installed and should be kept in working condition by the contractor.	
14.2	Contractor should set up a schedule to clean the tank which will be in addition to the water changing as and when required. Algae have to be scraped from the sides as and when the contractor changes the water.	
14.3	Contractor has to make sure to wash all decoration carefully before adding them to the fish tank.	
14.4	Minimum 20-25 variety of fishes must be maintained in the fish tank.	
14.5	Live/fish food has to be provided in fish tank on alternate days during the college working hours by the contractor.	
14.6	Putting salt chemicals for removing of chlorine water and treatment of fungus, white spot should be taken care of as and when required by the contractor.	
15	The Aquarium is installed in the Atomic Energy Junior College, Anushaktinagar, Mumbai. The firm should make their own arrangements for visiting then location for attending to maintenance calls, faults and preventive maintenance and no conveyance will be provided by AEJC for this purpose.	
16	The competent authority in AEJC, Anushaktinagar, Mumbai reserves the right to reject any or all the quotations without assigning any reason. The quotation finally accepted, if any, need not necessarily be the lowest one.	
17	General and special conditions governing supply of stores applicable to contract being placed by ASEES are detailed in Form AEES P-11 (copy enclosed)	


 Dr. Anand Kumar
 Principal

SCOPE OF WORK

Sl.No.	Scope of work	Size	Quantity (Nos.)	Rate per annum (in Indian Rupees)	Total Amount (in Indian Rupees)
01	Comprehensive AMC of Aquarium installed in AEJC, Anushaktinagar, Mumbai	Length : 5ft Height : 2ft Breadth : 18 inches	01		
	1.1 Fish tank is required to be cleaned by the contractor. The filters need to be examined of needed, the filters are to be changed on free of cost. Contractor is required to check the fish tank at regular intervals for any blockages or build up and has to clean or replace as needed. The pump should be properly installed and should be kept in working condition by the contractor.				
	1.2 Contractor should set up a schedule to clean the tank which will be in addition to the water changing as and when required. Algae have to be scraped from the sides as and when the contractor changes the water.				
	1.3 Contractor has to make sure top wash all decoration carefully before adding them to the fish tank.				
	1.4 Minimum 20-25 variety of fishes must be maintained in the fish tank.				
	1.5 Live/fish food has to be provided in fish tank on alternate days during the working hours by the contractor.				
	1.6 Putting salt chemicals for removing of chlorine water and treatment of fungus, white spot should be taken care of as and when required by the contractor.				
02	GST _____ %				
03	Total				
04	Validity : 60 days				
05	GST Registration No.				
06	PAN No.				
07	Any other information				

Date: